

STEP 1: Choose “INITIAL ONLINE REGISTRATION PAGE”

PreSchool Registration

K-12 Registration

PowerSchool Parent Portal Help

[Click here to View our Quick Reference Guide for our Online Registration Process](#)

Welcome to our new online virtual welcome center! To register your child into our school district your first step is to click here:

[INITIAL ONLINE REGISTRATION PAGE](#) ←

Once you submit your initial form an administrator will review your submission.

You will then receive an email with credentials to create your PowerSchool account at :

<https://epsnj.powerschool.com/guardian>.






You will then proceed to create your account to access your parent portal to begin to to begin to complete all the required forms for the registration process.

Due to Covid-19 our welcome center locations are currently closed. Please note your child must be born on or before October 1, 2018 in order to be eligible to register.



THE ELIZABETH PUBLIC SCHOOLS
PRESCHOOL PROGRAM

STEP 2: FILL OUT STUDENT INFORMATION PER CHILD, IF YOU HAVE MORE THAN ONE CHILD REPEAT THIS STEP FOR EACH CHILD. YOUR SUBMISSION WILL BE REVIEWED BY A SCHOOL ADMINISTRATOR.

Student Information

 First Name *	Middle Name	Last Name *
<hr/>		
 Home Phone *	<hr/>	
 Date of Birth *	Gender Choose Student Gender	
<hr/>		
 Grade Level Student Will Enter *	Choose student grade	
<hr/>		
 Enrolling School Year *	Select Year	
<hr/>		

Household Information


 Street	City
<hr/>	
State Choose State	ZIP
<hr/>	
 <input type="radio"/> Student has sibling currently attending school in Elizabeth Public Schools	<input checked="" type="radio"/> Student does not have sibling currently attending school in Elizabeth Public Schools

Guardian Information

 Email *
<hr/>

APPLY TO SCHOOL ⓘ

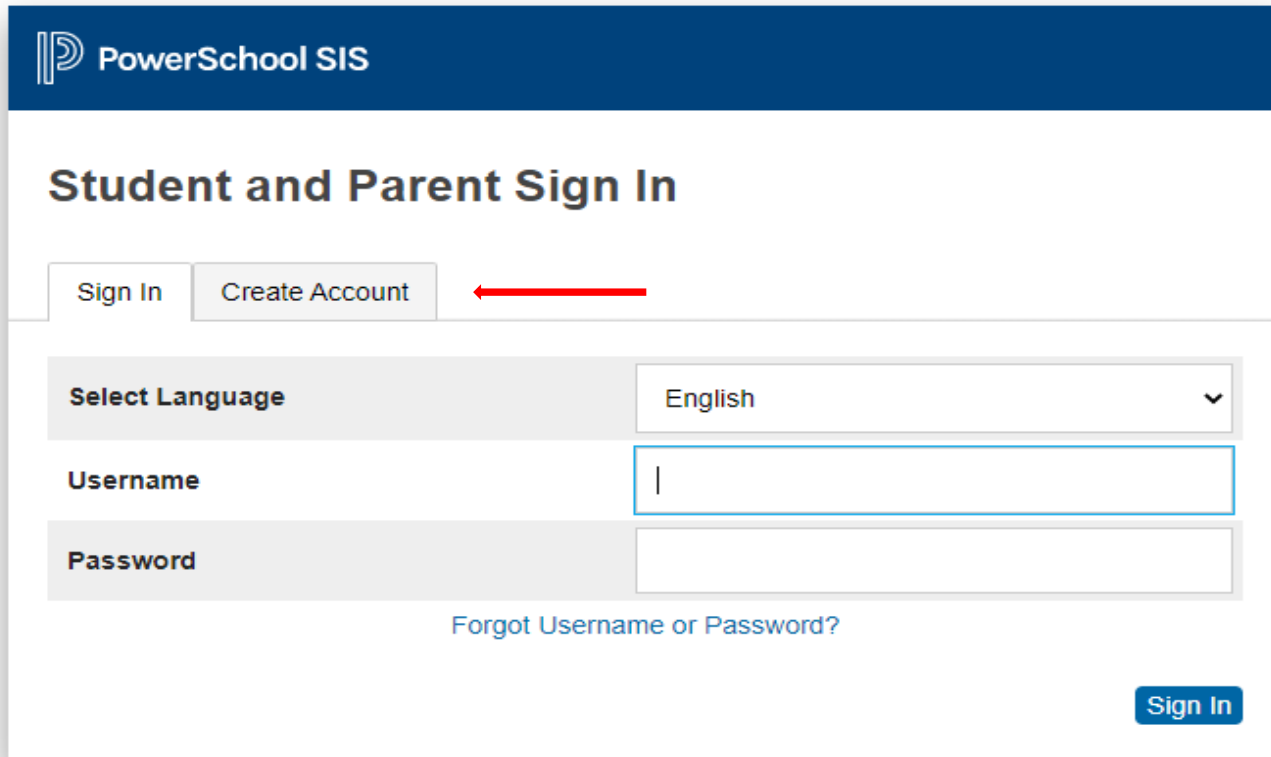
Validate Identity

<input type="checkbox"/> I'm not a robot	 reCAPTCHA Privacy - Terms
--	---

- Please be sure to submit **separately** for each student who needs to be registered. Please wait 24 hours to 48 hours for the Elizabeth Board of Education to send you an “ACCESS ID” and “ACCESS PASSWORD” to the e-mail provided for each student.

STEP 3:

Once you receive the Access ID and Access Password for your child(ren) go to epsnj.powerschool.com/guardian and click on Create Account, then click the Create Account button



PowerSchool SIS

Student and Parent Sign In

Sign In Create Account ←

Select Language English ▾

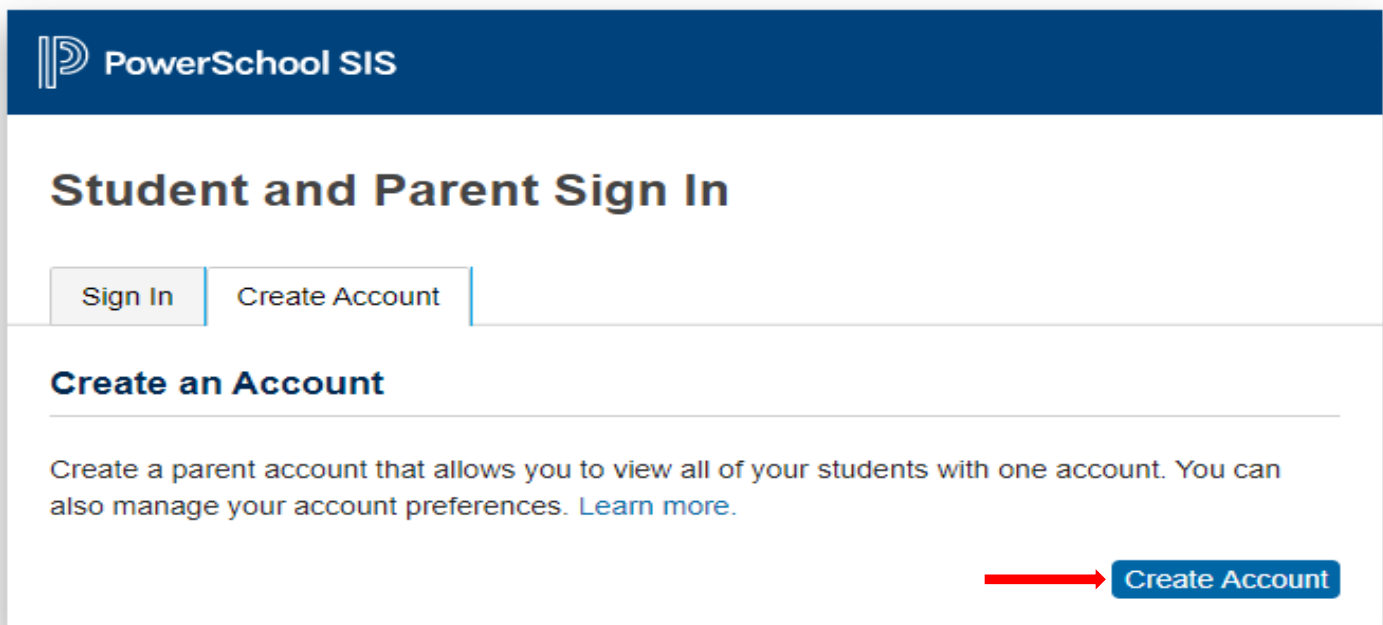
Username

Password

[Forgot Username or Password?](#)

Sign In

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PowerSchool SIS

Student and Parent Sign In

Sign In Create Account

Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)

→ Create Account

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Fill out your information under **Parent Account Details**, Make sure to enter the "Access ID" and "Access Password" for each student 

Create Parent Account

Parent Account Details

First Name	<input type="text"/>
Last Name	<input type="text"/>
Email	<input type="text"/>
Re-enter Email	<input type="text"/>
Desired Username	<input type="text"/>
Password	<input type="password"/>
Re-enter Password	<input type="password"/>


Password must:

•Be at least 8 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name	<input type="text"/>
Access ID	<input type="text"/>
Access Password	<input type="password"/>
Relationship	<input type="text" value="-- Choose"/> 

STEP 4: After creating a PowerSchool account successfully, login and click on **“FORMS”**. You can locate “FORMS on the left corner under “Navigation” menu.

Navigation

- Grades and Attendance
- Grade History
- Attendance History
- Email Notification
- Teacher Comments
- Student Reports
- Forms**
- School Bulletin
- Class Registration
- My Calendars
- School Information
- Account Preferences
- MySchoolBucks
- Schoolnet Test Results

Grades and Attendance

Grades and Attendance

Exp	Last We			
	M	T	W	H
HR(A-E)				

Legend

Attendance Codes: Blank=Present | 7=Bedside | E=Early Dismissal |

Within the “FORMS” window, you will need to completely fill out Registration Forms **#1, #2, and #3**.

To upload requested documentation within each registration form, use a smartphone device to take CLEAR low resolution photos of each required document or use a scanner to create a clear low resolution scan of each required document.

After completing registration and submitting forms requested, parent must wait until the Elizabeth Board of Education contacts them through e-mail or telephone call for further instructions. PLEASE provide best contact number and e-mail for further instructions.

Registration — Required Documents for all Grades (Pre-K through 12)

The child's birth certificate, his/her immunization records, physical examination (within one year), and proof of residency as listed below. Please provide one of the following to meet your five point requirement:

___ Deed

___ Mortgage

___ Current Property Tax Bill

___ Landlord Affidavit (form 6-C)"

___ Current Lease or 5-C form

Four of the following (All must have your name and address)

___ Government Issued Identification

___ Credit card bill

___ Current Gas bill

___ Current Electrical Bill

___ Current Cable Bill

___ Benefit Statement

___ Current Water/sewer Bill

___ Current Cell Phone Bill

___ Homeowner Insurance

___ Auto Insurance

___ Paystub from Employer

___ Bank Statement