September 9, 2019

Dear Parents/Guardian(s),

Welcome to the Seventh Grade! My name is Mrs. McEntee, and I will be your child’s Language Arts Teacher. I would like to share with you my classroom rules, student homework policy, and supplies your child needs for the 2019-2020 school year.

**Seventh Grade Rules** (Mrs. McEntee)

1. Students must show respect for their teachers and fellow classmates.
2. Students will be required to raise his/her hand to speak during instruction/centers.
3. Students will not be allowed to eat or drink in the classroom.
4. Students will use appropriate language in school.
5. Once homework is not completed it will be counted as a zero, unless the student has a legitimate documented reason either by a parent or physician.
6. **No cell phone use during class.**

**Mrs. McEntee’s Homework Policy (Language Arts)**

1. Periodically, homework will be assigned Monday-Thursday. Periodically homework will be assigned on weekends/holidays as needed.
2. Late Homework will be counted as a zero (0). No late homework assignments will be accepted.
3. Grading percentages and weights are determined by the district. These guidelines are mandatory and will be implemented.
4. When looking in PowerSchool at your grades, please keep in mind that at times, all of your assignments may not appear. The district policy requires a grade to be input 2 times per week. I will do my absolute best to update PowerSchool every **2-3 days**.
5. All students must make sure that they have their homework assignments copied down in their agenda or a homework pad with their proper books and supplies before they leave for home everyday.

**Mrs. McEntee’s School Supplies**

- A binder with dividers; each divider will be labeled for class notes, vocabulary, and classwork.
- Homework pad
- One marble notebook, to be used as a writing journal.
- Folder for classwork/homework.
- Supply of pens, pencils, sharpeners, and erasers.
- Tissue Box/Hand Sanitizer
Remember, your child’s supplies may need to be replenished later in the school year. If there is a problem obtaining these supplies, please notify me before that date so I may assist you in locating these items. If you have any questions, please feel free to call me anytime at 908-436-5930.

Thank You, Mrs. McEntee

**Grading Procedures**

**Mrs. McEntee Language Arts**

This year your child’s grade will be computed in the following manner:

**Language Arts**
Classwork/Homework 40%
Tests 20%
Projects 20%
Benchmarks 20%

Please share this with your child and keep it as a reference.

Sincerely,

Mrs. McEntee