



John E. Dwyer
Technology
Academy

Olga Hugelmeyer, Superintendent
Sulisnet Jimenez, Principal
Sandra Harte, Vice Principal
Lauerin H. Gareis, Vice Principal
Jacques Gonzales, Vice Principal Annex

August 2019

Dear Parents/Guardians and Families:

On behalf of the staff here at John E. Dwyer Technology Academy, it is with great pleasure that we welcome all of our new families as well as our returning families to the 2019 – 2020 school year! We are looking forward to a productive partnership with you in order to ensure that our children reach their highest academic potential possible. As partners, we will work together to nourish a rich and rewarding education for our students. The school year will be both inspiring and academically successful; as a result, together, we will supply every child with the necessary tools to become lifelong learners and outstanding citizens in the future. We share the responsibility for our children's success and we want you to know that we will work diligently to implement our mission – for we do believe it is very important that *every child achieves excellence.*

➤ **First Day of School / Arrival and Dismissal Procedures**

The 2019 – 2020 school year will begin on Thursday, September 5th, 2019. Classes will be in session between the hours of 7:45 a.m. to 3:20 p.m. In order to help facilitate a smooth transition, please adhere to the following arrival and dismissal procedures.

- *Please note that on the front of the envelope, in which this letter was contained, you will find a label with homeroom information on it.*
- **Please bring the envelope with you on the first day of school and report directly to your homeroom where your course schedule will be distributed.**
- All students will follow the **homeroom schedule** that is indicated below.
- Upon arrival, students will go through the metal detector.
- Open drinks are not permitted in the building.
- Students must finish breakfast before entering the building.
- Hot beverages are not permitted in the building.



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Tentative Schedule

“A” Day – Thursday, September 5th

Homeroom	7:45 a.m.	-	9:35 a.m.	(Tentative)
Period 3	9:39 a.m.	-	10:24 a.m.	
Period 4	10:28 a.m.	-	11:13 a.m.	
Period 5	11:17 a.m.	-	12:02 p.m.	
Period 6	12:06 p.m.	-	12:51 p.m.	
Period 7	12:55 p.m.	-	1:40 p.m.	
Period 8	1:44 p.m.	-	2:29 p.m.	
Period 9	2:33 p.m.	-	3:20 p.m.	

“B” Day – Friday, September 6th

(We will follow the homeroom schedule as described below):

Period 1	7:45 a.m.	-	8:32 a.m.
Homeroom	8:36 a.m.	-	8:46 a.m.
Period 2	8:50 a.m.	-	9:35 a.m.
Period 3	9:39 a.m.	-	10:24 a.m.
Period 4	10:28 a.m.	-	11:13 a.m.
Period 5	11:17 a.m.	-	12:02 p.m.
Period 6	12:06 p.m.	-	12:51 p.m.
Period 7	12:55 p.m.	-	1:40 p.m.
Period 8	1:44 p.m.	-	2:29 p.m.
Period 9	2:33 p.m.	-	3:20 p.m.

➤ Breakfast Program

School breakfast is served daily in our schools. It is imperative that you accurately complete a breakfast/lunch application so that your child’s payment status can be determined. Applications and nutrition information may be found by visiting our district website at www.epsnj.org.

Our doors open every day at 7:15 a.m. for students who arrive early and wish to eat breakfast at school.



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Uniform Policy

Dress Code Guidelines are established to promote a standard of appearance which enhances the learning environment while allowing for the reasonable comfort of all students.

Uniforms are expected to be worn on a daily basis. Please note that hats, bandanas, scarves, and other inappropriate head gear, including hooded garments, are not part of the school uniform and should not be worn. It is the responsibility of the parent/guardian to purchase the proper school uniform for his/her child. If a student moves to another school that has a different school uniform, any purchase of a school uniform for the new school will also be the responsibility of the parent/guardian. **(EBOE Policy Code 5132, 5133)**

STUDENT UNIFORM LIST

BOYS	Grades 9-12
	Green Polo/Oxford Shirt* Black Pants Black Flat Shoes Appropriate for School Black Cardigan Sweater*

GIRLS	Grades 9-12
	Green Polo/Oxford Shirt* Black Pants/Skirt Black Flat Shoes Appropriate for School Black Cardigan Sweater*

PHYSICAL EDUCATION

- White T-Shirt* or Green Sweatshirt*
- Green Mesh Shorts* or Green Sweatpants*
- Sneakers (Black)

NOTE: Grade 9-12 students must bring their gym uniform to change for physical education class.



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*All items marked with an asterisk must have the LEAP logo (neighborhood school emblem) or the school's logo.

**Khaki shorts must be knee high and only worn between May 15th and October 1st.

Please note that this is a standard uniform list for most neighborhood schools. The uniform policy is the same districtwide but may vary in color depending on the school/academy.

Parents, we are asking for your cooperation and support with the uniform policy. Students who do not adhere to the school uniform policy will not be permitted to enter the building on **Thursday, September 5th** or any school day thereafter. Please call the main office if you have any questions about the uniform.

➤ **Communication**

It is extremely important that we have the most updated phone numbers and home address so that we may contact you in the event of an emergency or to discuss your child's progress. Please be sure to notify both the teacher and the main office at any time throughout the course of the school year if there is a change in address and/or a phone number. Open communication between the home and the school is expected and is one of the pertinent keys to academic success in school.

➤ **District Forms**

Please kindly review, sign, and return the packet of information with your child on the first day of school.

- 2019 – 2020 Emergency Form
- Student Internet & Network Permission Form
- Media Release Form
- District Website Parent/Guardian Consent Form
- Emergency Information
- Notice Regarding Physical Form
- Authorization for Release of Confidential Medical Information
- Bulletin 45: Request for Student Supervision Afterschool Dismissal Form
- 2019 – 2020 District School Calendar
- JEDTA Discipline Policy



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➤ **District's Code of Student Conduct**

The Board of Education believes that an effective instructional program requires an orderly school environment and that the effectiveness of the educational program is, in part, reflected in the behavior of pupils. The Board of Education expects pupils to conduct themselves in keeping with their level of maturity, with a proper regard for the rights and welfare of other pupils, for school personnel, for the educational purpose underlying all school activities, and for the care of school facilities and equipment.

For the full version of the Code of Student Conduct policy, please visit <https://www.epsnj.org>.

➤ **Electronic Devices and Other Personal Property**

Cell phones, iPods, beepers, headphones, radios, and other electronic devices are not to be used in school. They will be confiscated if seen and a parent must come to school to pick up the confiscated items. Schools are not responsible for lost, damaged, or misplaced electronic devices.

If a student decides to bring his/her cell phone to school, it must be turned off and kept inside of the locker from 7:45 a.m. until the student is dismissed from school.

For the past few years, John E. Dwyer Technology Academy has operated as a 1:1 technology school; and as a result, all JEDTA students will continue to receive a laptop computer for their daily classroom instruction. The laptops will be distributed in September. Please make sure to take excellent care of your laptop throughout the school year, as this is a very special privilege. Our 1:1 technology implementation will continue to ensure that our students attain the competitive standards that are needed to foster both college and career readiness. Enclosed you will find the laptop paper work that must be filled out by students and parents prior to any student receiving a laptop. Please ensure that the paper work is returned by your child on the first day of school.



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➤ Attendance

New Jersey statues require every parent / guardian or other persons having custody and control of a child between the ages of 6 and 16 years to cause such child regularly to attend the public schools of the district. A student must be in attendance for at least 171 of the 180-day school year (95%). In order to be considered to have successfully completed the instructional program requirements of the grade / course to which he/she is assigned, no more than a total of nine (9) absences is allowed. **(EBOE Policy Code 5113)**

➤ Safety and Security

Please note that the safety of our students is of the upmost importance to us. Therefore, please have the proper photo identification readily available for the security guards in order to receive a visitor's pass upon entering the building. An orderly school environment is essential to the success of our learning program.

➤ Graduation Requirements

The Elizabeth Board of Education shall award a state-endorsed diploma to acknowledge the successful completion of the requirements for high school graduation. The Elizabeth Board of Education diploma will represent a high standard of curriculum content, instruction, and student learning, thereby ensuring post-secondary readiness for all graduates in the 21st century.

Academic Requirements:

- Twenty (20) Credits in language arts literacy;
- Twenty (20) Credits in mathematics (including Algebra I, Geometry, Algebra II and higher mathematics);
- Fifteen (15) Credits in social studies (including 10 credits in the history of the United States in satisfaction of N.J.S.A. 18A:35-1 and 2; and 5 credits in world history); and the integration of civics, geography and global content in all course offerings;
- Two-and-a-Half (2.5) Credits in financial literacy;
- Twenty (20) Credits in science, including at least five credits in laboratory biology/life science; an additional five credits in a laboratory/inquiry-based science course including chemistry, environmental science, or physics; and third and fourth laboratory/inquiry-based science courses.

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- Sixteen (16) Credits in physical education, health, and safety during each year of enrollment, as required by N.J.S.A. 18A: 35-5, 7 and 8;
- Five (5) Credits in visual and performing arts;
- Five (5) Credits in 21st century life and careers, or career-technical education;
- Ten (10) Credits in World Languages;
- Technology literacy, consistent with the New Jersey Student Learning Standards, integrated throughout the curriculum;
- All courses shall be taught at the college preparatory, honors, or advanced placement levels;
- Students enrolled in Advanced Placement (AP) courses are required to take the designated AP examination administered by the College Board. If the student does not take the AP exam, the student's AP course designation must be changed from Advanced Placement to Honors and the modification must be recorded in the student's records and transcript; and
- Effective beginning with the high school graduating class of 2014, and all subsequent graduating classes, students must take the SAT®, ACT®, or equivalent college entrance exam.

➤ **Back-to-School Night**

Our Back-to-School Nights will be held on Monday, September 23rd, 2019 at 6:00 p.m. for the Freshmen at the Annex and on Tuesday, September 24th, 2019 at 7:00 p.m. for all other students at the Main Building. During this time, parents will have the opportunity to speak with teachers, visit classrooms, and sign up for the PTO. Please consider signing up.

We hope that you will continue to enjoy the remainder of your summer. Please remember to arrive on time, dress appropriately, and be ready to learn on ***Thursday, September 5th***. Please remember to report directly to your homeroom for your schedule (See the label on the front of the envelope).

We look forward to seeing all of you and we know that we will have another great school year together!

Sincerely,

Sulisnet Jimenez
Principal